

**SAFFRON WALDEN TOWN CENTRE BUSINESS IMPROVEMENT DISTRICT**

**BASELINE SERVICES STATEMENT**

<b>BASELINE ACTIVITY FOR:</b>	Environmental Health (Environmental Protection)
<b>EXISTING SERVICE PROVIDER:</b>	UTTLESFORD DISTRICT COUNCIL
<b>RESPONSIBLE OFFICER:</b>	Marcus Watts
<b>JOB TITLE OF RESPONSIBLE OFFICER:</b>	Environmental Health Manager (Protection)
<b>DATE COMPLETED:</b>	3/1/18

Summary of service provided:	Delivery of environmental protection service. To ensure regulatory compliance on matters concerning poor and inadequate drainage, nuisance offences, air quality, contaminated land. To provide planning advice to minimise adverse impact from development.
Associated services provided:	See above
Extent of BID geography covered:	Whole BID area (SW)
Service specification:	<p>Planning consultation responses to limit adverse impact of development</p> <p>Investigation of complaints concerning poor and inadequate drainage &amp; nuisances</p> <p>Monitoring of Air Quality</p> <p>The investigation and determination of Contaminated Land</p> <p>Provision of Animal warden services such as licensing and stray dogs</p> <p>Taxi &amp; premises licensing enforcement activity</p> <p>Enviro crime enforcement – Fly tipping, fly posting etc.</p>
No. staff required to deliver the service:	8.5 FTE to deliver District-wide services
Equipment required to deliver the service:	3 x Air Quality monitoring stations in Saffron Walden 13 diffusion tubes
Performance measures:	<p>The extent by which the national AQ objective has been exceeded.</p> <p>Number of enquiries / complaints received during the year</p> <p>Percentage of abandoned and untaxed motor vehicles that are dealt with within 5 working days</p>

	<p>Delivery of annual Air Quality status report</p> <p>Delivery of actions as outlined within the Air Quality Action Plan.</p>
Non-compliance – mitigation procedure:	<p>Managed in accordance with the service/corporate enforcement policy</p> <p>Assessed &amp; reported in accordance with DEFRA requirements</p>
Current costs of service provided within the BID area:	£370,708 to deliver District-wide services
Statement completed by:	<p>Marcus Watts</p> <p>Environmental Health Manager (Protection)</p>
Contact details:	01799 510595

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